



Parent Evening Bookings Using EduLink One

Parents can make bookings for a parents evening by logging into EduLink One and clicking on the Parents' Evening menu icon and then clicking on the event. You will then see a table (desktop/tablet version) of all the teachers you can make bookings for along the top and slot times down the side. In the phone version you will see a list of teachers you can make bookings for, tap on the booking slot next to them to select an available time.



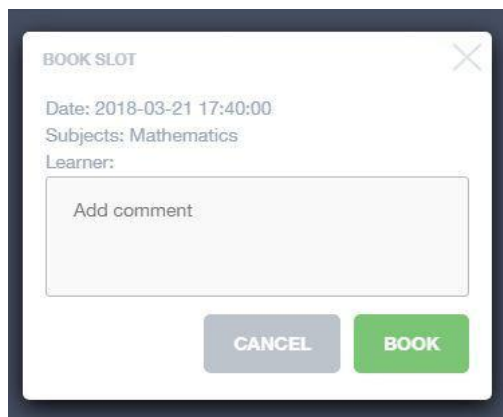
Tablet/Desktop view:

Slots:	French ✓ Teacher: Roger Mcnamara Learner: Kari Americana	PSE, Form Tutor Teacher: Delia Mumford Learner: Kari Americana	Mathematics ✓ Teacher: Ruth Hatchett Learner: Kari Americana	German Teacher: Brian Kinross Learner: Kari Americana	Physical Ed Teacher: Richard Davidson Learner: Kari Americana	Geography, History ✓ Teacher: Helen Green Learner: Kari Americana	Religious Ed Teacher: Kevin Jacobs Learner: Kari Americana	Art Teacher: Katie Burrows Learner: Kari Americana	English ✓ Teacher: Stephen G Learner: Kari Americ
21-03-2018									
17:00	BOOKED	X	X	X	X	X	X	X	X
17:10	X	X	X	X	X	X	X	X	BOOKED
17:20	X	X	BOOKED	X	X	X	X	X	X
17:30	X	X	X	X	X	BOOKED	X	X	X
17:40	X	X	X						
17:50	X	X							
18:00		X							
18:10		X	X					X	
18:20		X	X		X				

Phone view:

Parents' Evening	
21-03-2018	
Roger Mcnamara - French	17:00
Ruth Hatchett - Mathematics	17:20
Delia Mumford - PSE, Form Tutor	Tap to book
Brian Kinross - German	Tap to book
Richard Davidson - Physical Ed	Tap to book
Helen Green - Geography, History	Tap to book
Kevin Jacobs - Religious Ed	Tap to book
Katie Burrows - Art	Tap to book

To make a booking for a teacher just click/tap on an available slot (white) and just click the book button to confirm.



BOOK SLOT

Date: 2018-03-21 17:40:00
Subjects: Mathematics
Learner:

Add comment

CANCEL BOOK

Once a booking has been made the slot will change green and a green tick will appear next to the teacher's name. To unbook the slot, you can click on the slot again and an option to unbook will appear. Slots which are unavailable will appear greyed out with a "X" in the middle.

For information on how you can log into EduLink One, please visit our website - <https://www.redhill.dudley.sch.uk/edulinkone>.